Food Audit

Enter the NDFoods System

Click on "Food Audit" from the main menu

Foods

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Dry Storage

Description	Code	Pack Size	Cases
Apple Sauce	100208	1	0
Apple Slices	100206	1	0
Applesauce Canned	100207	1	0
Apricot Halves Canned	100210	1	0
Bean, Green	100307	1	0
Beans Green Canned	100306	1	0
Beans, Red Kidney	100370	1	0
Beef Canned	100127	1	0
Beef Chili W/O Beans Canned	100138	1	0
Carrots Canned	100308	1	0
Chicken Boned Canned	100094	1	0
Corn Cream Style Canned	100310	1	0
Corn Whole Kernel Canned	100311	1	0
Corn, LQD	100313	1	0
Crackers Unsalted	100403	1	0
Dried Fruit Mix	110161	1	0
Egg Mix Dried	100044	1	0
Flour All Purpose Enriched	100400	1	0
Flour BHW	100411	1	0
Fruit, Mixed	100212	1	0
Milk Evaporated	100051	1	0
Milk Instant Non-Fat Dry	100065	1	0
Milk UHT 1%	100050	1	0
Mixed Fruit Canned	100211	1	0

Return   Generate Food Report   Finish Later   Submit to DPI

Click on Generate Food Report at the bottom of the screen

Food Audit Report

Dry Storage

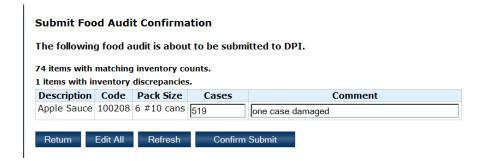| Description	Code	Pack Size	Cases	Comments
Apple Juice	100893	8 64 fl. oz. Bottles		
Apple Sauce	100208	6 #10 cans		
Apple Slices	100206	6 #10 cans		
Applesauce Canned	100207	24 /#300 Cans		
Apricot Halves Canned	100210	24 /#300 Cans		

Return

This screen allows the user a printable version to use when conducting the inventory counts in the warehouse.

Foods

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Dry Storage

Description	Code	Pack Size	Cases
Apple Sauce	100208	6 #10 cans	519
Apple Slices	100206	6 #10 cans	0
Applesauce Canned	100207	24 /#300 Cans	0
Apricot Halves Canned	100210	24 /#300 Cans	0
Bean, Green	100307	6 #10 can	912
Beans Green Canned	100306	24 #300 Cans	0
Beans, Red Kidney	100370	6 #10 cans	0
Beef Canned	100127	24 /24 oz. Cans	0
Beef Chili W/O Beans Canned	100138	24 /24 oz. Cans	0

Return	Generate Food Report	Finish Later	Submit to DPI

Once the physical count has been completed the quantities can be entered. Click on "Submit to DPI"

Submit Food Audit Confirmation

The following food audit is about to be submitted to DPI.

74 items with matching inventory counts.
1 items with inventory discrepancies.

Description	Code	Pack Size	Cases	Comment
Apple Sauce	100208	6 #10 cans	519	one case damaged

Return	Edit All	Refresh	Confirm Submit

If the physical counts match the book inventory the report can be submitted. If there is a discrepancy the system notifies the user and a comment must be entered before the report can be submitted to DPI. Click on "Confirm Submit"

Food Audit submitted.

Main Menu

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Search Food
Search Food Order
Receive Food Order

Payments

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The Food Audit has now been submitted to DPI for review and approval. Once DPI has approved the audit the main menu will change from Food Audit (DPI Review Pending) to Food Audit.